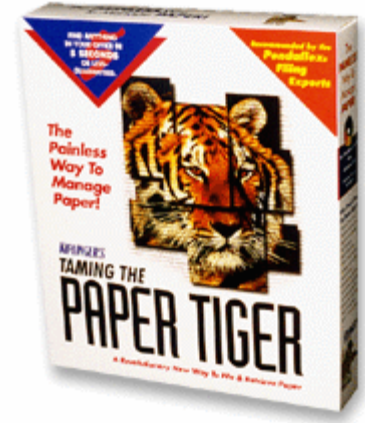


Paper Tiger Video Tutorial

The Video Tutorial of The Paper Tiger is the FASTEST and most ENJOYABLE way to learn exactly how the software works and how it can help you "Find Anything In Your Office In 5 Seconds or Less... Guaranteed!"

The learning modules below were developed by America's #1 Professional Organizer for over 20 years... Barbara Hemphill. Each of the modules has a **wealth of information** about how to better organize your business and your life for **greater productivity with less effort**. This is the same video tutorial that is included on The Paper Tiger software CD.



***** This Product Does NOT Involve Scanning Your Paper Documents *****

The first module is an introduction to The Paper Tiger software. The other modules will show you basic principles of organizing, educate you on what you should keep, how to attack the stacks of paper on your desk and how to easily find the information when you need it. The tutorial is QUICK and EASY... you will even have some FUN going through this PAPER JUNGLE!

Click on the video tutorial segments below (watch the introduction first):

NOTE: If you have a pop-up blocker installed, you may need to temporarily disable the blocker or hold down the CTRL key and click on the link to start the desired module - this will temporarily disable your pop-up blocker and allow you to view this part of The Paper Tiger video tutorial.

Requires [Macromedia Flash Player 8](#), you may be prompted to install this software plug-in.



Introduction

3½ minutes runtime

» [View Module](#)



A quick overview of The Paper Tiger software. Barbara Hemphill shows you how to save 150 hours per year!

Basic Principles

2 minutes runtime

>> [View Module](#)



"Clutter is postponed decisions". This module shows you the basic organizing principles that you will need to greatly improve your productivity.

Role of assistant

2½ minutes runtime

>> [View Module](#)



When you are converting to The Paper Tiger software, an assistant (friend, family, co-worker or professional organizer) can make the task faster.

What do I need?

1 minute runtime



>> [View Module](#)



Here is the list of items "tools" you will need to make the conversion to The Paper Tiger method easy and painless. Click [here](#) to get a list.

Where do I start?

6 minutes runtime

» [View Module](#)



When managing paper sometimes it is hard to know where to start, especially if you have a bit of "mess" now. We show you where to begin.

Should I keep it?

4 minutes runtime

» [View Module](#)



Everyone always wants to know if they "should keep it". Barbara Hemphill gives you the guidelines you will need to feel free to "toss it" (it feels good)!

Where do I put it?

2 minutes runtime

» [View Module](#)



Having a place to put the paper in your life without rigid organizational systems is what The Paper Tiger software is all about. There is nothing to remember and the system is flexible and grows with you.

What do I call it?

4½ minutes runtime

» [View Module](#)



For the first time, you don't have to come up with the "magic" word that you will write on the file folder so that you (or others) can remember how you filed that information. We show you a better method.

How do I find it?

2½ minutes runtime

» [View Module](#)



Filing is hard work, finding information when you need it is FUN. Once you install The Paper Tiger software you will "Find Anything In Your Office In 5 Seconds or Less...Guaranteed!" Here is how you do it.

Incorporate files

1½ minutes runtime

» [View Module](#)



Most people can't stop their business in order to "get organized". We show you how to start using The Paper Tiger software now and incorporate the old files in your office over time.

Attack the stacks

1½ minutes runtime

» [View Module](#)



If your piles of paper are getting bigger, Barbara Hemphill shows you time-tested techniques based on years of experience to "attack the stacks" and clear your desk for GOOD!

How do I maintain it?

2½ minutes runtime

» [View Module](#)



The Paper Tiger filing system is truly a method that will get BETTER the more you use it. All other filing methods deteriorate over time. We show you how to keep your Paper Tiger running a full speed with minimum effort.

Other uses

2½ minutes runtime

» [View Module](#)



Paper in filing cabinets is not the only thing that The Paper Tiger software is good at. You can easily use the software for CDs, books, containers, etc.

Conclusion

2 minutes runtime

» [View Module](#)



The average business person spends over 150 hours per year just looking for lost information. You are now starting to get those hours back so you can do more enjoyable things than filing. *Congratulations!*

CLICK HERE TO GET STARTED USING PAPER TIGER !